

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
August 1, 2018
Final

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas and Selectman Richard McQuade were present
Selectman Mark Chamberlain is on vacation
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present: None

Media Present: Jessie Salisbury

III. Appointments:

None

IV. Community Forum and Public Comment:

Woodward Monument: The historic information sign has been ordered for the Woodward Monument on Center Road.

Memorial Park: The brick walkway has been marked, indicating where it will continue.

The Board of Selectmen presented historic black & white photographs to the Historical Society via Jessie Salisbury who was present tonight. The photos include residents such as Bob Rogers, a male Boston Post Cane Holder, the old roadway roller and cemetery.

Jessie Salisbury reported the Historical Society is trying to put together a list of former Boston Post Cane holders from Lyndeborough. There is a gap of information from the 1960's. Since the Selectmen present the cane, the missing information could be in the Selectmen's minutes.

It was noted there were times when residents refused to take the Boston Post Cane therefore the town had to wait until that person, being the eldest resident of the town, to pass away before they could present the cane to the actual eldest Lyndeborough resident. Some residents held the cane for a long time, such as Cora Bishop who held it for almost 20 years. She was presented the Boston Post Cane in her 80s and lived to be almost 100.

V. Decision Making Actions:

a. Consent Agenda:

August 1, 2018 Consent Agenda	Item Date	Approved
AP Warrants – July 24, 2018	8/1/2018	
Payroll Warrant – July 16, 2018 – July 29, 2018	8/1/2018	
Request to Approve Application for Reimbursement for State Owned Land – Curtiss Dogwood Natural Area	8/1/2018	
Request to Execute Representation Letter – 2018 Audit (Plodzik & Sanderson, P.A.)	8/1/2018	
Request to Approve Draft Audit	8/1/2018	
Board of Selectmen’s Public Meeting Minutes – July 18, 2018	8/1/2018	
Board of Selectmen’s Non-Public Meeting Minutes – July 18, 2018	8/1/2018	
Board of Selectmen’s Non-Public Meeting Minutes – July 22, 2018	8/1/2018	
Board of Selectmen’s Non-Public Meeting Minutes – July 25, 2018	8/1/2018	

The Consent Agenda was tabled to the August 1, 2018 Selectmen’s Meeting.

b. Old/Tabled Business:

The Street Lighting Committee

The Street Lighting Committee will meet on August 6, 2018. Two vendors will be interviewed. The GIS mapping is done. Additional areas being considered for street lights are the parking lot at Center Hall and the Highway Garage. A report is expected by October.

c. New Business:

Ambulance Inter-Municipal Agreement

T/A Boland informed the Board the Inter-Municipal Agreement for ambulance service between Lyndeborough, Wilton and Temple is ready to go to Attorney Drescher for review. Lyndeborough’s cost will be split with the town of Temple.

VOTE: Selectman McQuade made a motion, Selectman Douglas seconded to move the Inter-Municipal Agreement with the Ambulance to legal counsel for review. Motion passed 2-0.

2018 Highway Department Work Plan Update

Grinding on Baldwin Hill Road and New Road will take place the week of on Aug. 6, 2018. The Highway Department would like this area to remain dormant in order to remove boulders, particularly on Baldwin Hill Road, which have been identified.

With Selectmen’s approval, paving could take place on Aug. 27, 2018 for New Road and Baldwin Hill Road plus the overlay of 1,000 feet from Center Hall towards Milford and

approximately 270 tons of shim in the bad areas on Center Road. The Highway Department will meet with Advanced Paving and identify the bad areas.

At the conclusion of the assignments listed above, the highway crews will get back to general town-wide assignments such as adding gravel on roads, staining the fence at Citizens' Hall and lawn maintenance.

Chairman Douglas inquired if the culvert on Baldwin Hill Road will be replaced. T/A Boland informed the Board the culvert won't be replaced at this time but Selectman Chamberlain is researching if there is a way to sleeve it. The culvert further down on Baldwin Hill Road will be worked on before paving.

Guard Rails: Concerns on New Road include putting boulders in an area that drops off. Just north of the William's home on New Road, there is an area of concern that has ledge remains which can be detrimental to a snow plow. Chairman Douglas asked if there is a plan to address the ledge this year or next year. The plan is to address the issue this year.

d. Items not on Agenda:

None

VI. Town Administrator Report

-The Highway Advisory Committee meeting for July 30, 2018 was cancelled. It will be rescheduled for early September.

-The audit is complete with good results. The few minor deficiencies were corrected.

-The new rescue truck is in service.

-The old rescue truck has been detailed for the Highway Department's use.

-The ZBA will meet on August 7, 2018 at 7:00 p.m. to rehear the Boisvert Case #2018-2

-The 2018 Budget at 58% of the year is 55% spent. Revenues are slightly ahead of projections at 63%

-The Ciardelli Fuel contract came in at a 30 cent increase per gallon. Ciardelli will absorb 10 cents per gallon. The final cost will be \$165/gallon next year. Three additional vendors were price checked and T/A Boland reported Ciardelli had the best pricing and asked the Board's permission to renew the contract. The Board agreed to have T/A Boland execute the contract. T/A Boland has been very satisfied with Ciardelli's service while Chairman Douglas mentioned how T/A Boland has taken the lead on this which provided substantial fuel savings for the town over the past few years.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No items to discuss.

b. Transportation Committee

No items to discuss.

c. Planning Board

No items to discuss.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3II (a & c)

VOTE: Selectman McQuade made a motion, Chairman Douglas seconded to enter a non-public session per RSA 91-A:3II (a & c) at 6:24 p.m. All voted yes. Motion passed 2-0.

VOTE: Selectman McQuade made a motion, Chairman Douglas seconded to exit the non-public session and reenter the public session at 7:00 p.m. All voted yes. Motion passed 2-0.

Back in public session.

VOTE: Selectman McQuade made a motion, Chairman Douglas seconded to ratify the separation agreement and general release document between the Town of Lyndeborough and Road Agent Kent Perry. Motion passed 2-0

VOTE: Selectman McQuade made a motion, Chairman Douglas seconded to adjourn at 7:02 p.m. Motion passed 2-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:02 p.m.

Next regular meeting: August 16, 2018 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas

Selectman Mark Chamberlain

Selectman Richard McQuade